

DAN B. SIROTA

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Education

Bachelor of Arts in Film & Media Arts

American University

Expected May 2024 | Current Cumulative GPA: 3.80/4.00

- Audio Technology Minor
- Extracurriculars: WVAU (campus radio), AU-TV, Kennedy Political Union
- Dean's List: Fall 2020, Spring 2022, Fall 2022, Spring 2023, Fall 2023
- 2022-2023 Outstanding Audio Technology Minor Award

Work Experience

NBCUniversal (NBC News)

Technical Production Intern

September 2023 – Present

- Observe and understand the different technical operations on a network level.
- Learn different areas such as audio, video, mobile studio truck, satellite truck, studio crew, engineering services, editors, archivists, etc.
- Assist with field shoots or large events.

American University

Student Ambassador

January 2022 – Present

- Conduct campus tours and help welcome over 30,000 annual visitors to campus.
- Staff in-person and virtual admissions events, open houses, showcases, webinars, and other events.
- Correspond with prospective students via email and in person.

University Center Team Lead

August 2021 – Present

- Promoted within six months for exceeding goals and providing reliable service to the campus center community.
- Ensure timely completion of event preparations and help lead a team of over 20 Operations Assistants.
- Document personnel, facilities, and operational issues daily.
- Help manage the University Center buildings, which see thousands of students, faculty, and staff each day.

Public Safety Aide Supervisor

November 2021 – October 2022

- Promoted multiple times for exceptional work and service to University Police and Parking & Commuter Services.
- Directly oversee Field Trainers & Aides via a duty manager rotation.
- Assist with interview and onboarding processes.
- Verify questionable parking violations and enforce all campus parking policies.

Metropolitan Washington Airports Authority

Airport Operations Ambassador

July 2023 – December 2023

- Work in the Airport Operations division to help manage passengers' safe and expeditious flow through the airport.
- Ensure Dulles International Airport provides an exceptional experience to thousands of passengers daily.
- Assist Operations personnel in redirecting passengers as needed for unforeseen circumstances.

Six Flags Great Adventure

Public Safety Telecommunicator

Mar 2021 – July 2022 (Seasonal)

- Monitor multiple phone lines, radio channels, and alarm systems for calls for service.
- Quickly and effectively determine call severities and dispatch park-wide safety, medical, and/or fire personnel.
- Maintain control in challenging emergency situations.
- Liaise with auxiliary emergency services, local law enforcement, park-wide services, and management.

The Home Depot

Head Cashier

May 2021 – August 2021

- Promoted for demonstrating leadership abilities and strong operational knowledge and skills.
- Directly supervise all front-end associates and support the team via various tools and resources.
- Expedite customers through the store's registers via price checks, manager approvals, and efficient utilization of store resources.
- Ensure all policies and procedures are followed and document repeat issues with associates.

Special Services Associate

October 2020 – May 2021

- Storewide customer support. Process returns, order pickups, deliveries, and phone center calls.
- Serve as the primary point of contact for all customers and general services for all associates.